

**Structure of Application for CINTIA Research Grants
Decree 504/2015, Ref. 35477, July 16th 2015**

SUMMARY

Section	Maximum pages
1. Scientific and/or technical quality	Max 10 pages for whole section including references and the Gantt chart
1.1 Concept and objectives	max 1 page
1.2 Progress beyond the state-of-the-art	max 2 pages
1.3 - Methodology and associated work plan - Gantt chart - Explanation of components and their interdependence	1 page for section "Overall strategy" 1 page for each work package description in section 1 page Gantt chart ½ page explanation of interdependence between nodes
Consortium	
2.1 Individual participants	1 page per participant
2.2 Consortium as a whole	1 page
2.3 Requested funding – with detailed budget	1 page
3. Impact for the society/industry	1 page

Cover Page

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Proposal full title:

Name of the coordinating person:

List of participants:

Participant no. *	Participant organisation name (Cintia Partner)	Country
1 (Coordinator)		
2		
3		
....		

Table of Contents

1. Scientific and/or technical quality

1.1 Concept and objectives

1.2 Progress beyond the state-of-the-art

1.3 Methodology and associated work plan

- i) Overall strategy of the work plan
- ii) Timing of the different WPs and their components (with Gantt chart)
- iii) Detailed work description
 - Work package list
 - Deliverables list
 - Description of each work package
 - Summary effort table
- iv) Components and their interdependencies

2. Implementation

2.1 Individual participants

2.2 Consortium as a whole

2.3 Requested funding with budget

3. Impact

3.1 Expected impacts listed in the work programme

Table 1.3 a: Work package list

Work package No ¹	Work package title	Lead participant No	Person-months ²
1			
2			
3			
4			
		Total	

Table 1.3 b: Deliverables List

Del. no. ³	Deliverable name	WP no.

¹ Work package number: WP 1 – WP n.

² The total number of person-months allocated to each work package.

³ Deliverable numbers in order of delivery dates. Please use the numbering convention <WP number>.<number of deliverable within that WP>. For example, deliverable 4.2 would be the second deliverable from work package 4.

Table 1.3 d: Work package description

For each work package:

Work package number		Start date or starting event:					
Work package title							
Participant number							
Person-months per participant:							

Objectives

Description of work (possibly broken down into tasks), and role of participants

Deliverables (brief description and month of delivery)

Table 2.3 a:

	<i>PARTNER COST BREAKDOWN</i>			
<i>PARTICIPANT (abbreviated name)</i>	Partner 1 (lead)	Partner 2	<i>Total</i>
<i>Person Months</i>				
Personnel costs				
Software and data				
Consumables				
Other costs (up to a max. of 5% of total costs) only travel and publications				
Total				